

## OUR PROGRAM

Palcare is a nonprofit community organization governed by a volunteer Board of Directors composed of community leaders and parents of children enrolled at Palcare. Our funding comes from tuition paid by parents, the San Francisco Airport, corporate partners, the California Department of Education, foundations, fundraising and the generous donations of individuals.

### Quality Education and Care

We serve:

- Infants from 3 months to 2 years
- Toddlers
- Preschoolers
- Pre-kindergarten for children eligible for Kindergarten the following year
- School age 6 to 8 years (after 5:00 PM during weekdays and all day on Saturdays)

Children are promoted to the next classroom based on age, developmental readiness and space available.

### Parent Advisory Council (PAC)

All Palcare families are PAC members. Meetings are held monthly. Family activities and events are planned throughout the year to support families, encourage participation and create a sense of community.

### Health, Nutrition and Fitness

At Palcare nutrition is more than a hot lunch. Palcare nurtures healthy habits that build strong minds and bodies. Our meals are provided to every child over two years of age regardless of income level.

We believe that meal times should be relaxed, a place to share ideas and conversation with children without outside commercial influences. Our daily menu includes fresh fruit, vegetables, a hot entrée and two nutritious snacks. Children enrolled in our evening program also enjoy a hot evening meal.

Enrichment classes including music and movement activities are offered to all children at no extra cost to families. Our program supports children to make healthy food choices and include fitness as a part of each day.



### Evening Program

Our evening program not only offers developmentally appropriate activities in a secure and safe environment, but an enriched environment for learning at all developmental levels from infants to pre-kindergarten. The children will have a chance to explore and learn through free choice, while also having opportunities to participate in small group projects and circle time activities.

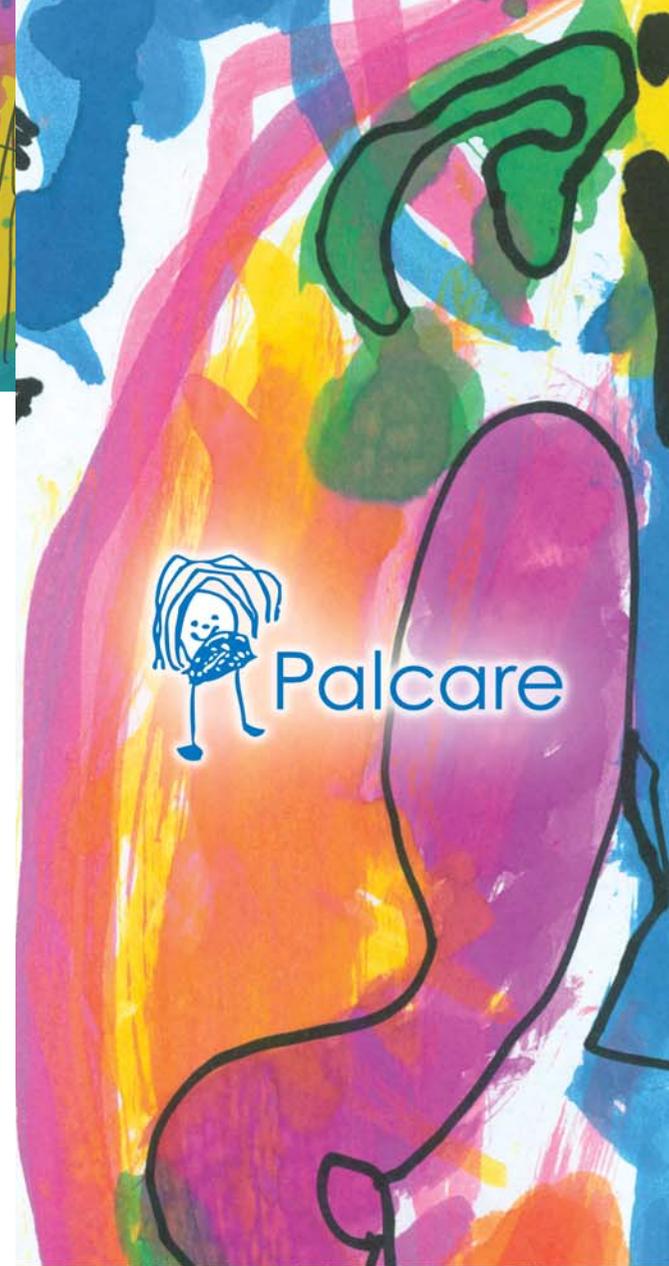


## COME VISIT US

945 California Drive  
Burlingame, CA 94010

We are located on the corner of Sanchez and California Drive, two blocks south of Broadway, west of Highway 101.

Telephone (650) 340-1289  
[www.palcare.org](http://www.palcare.org)



## OUR PHILOSOPHY

We believe that each child is a unique, creative, competent, intensely curious individual, who is constantly discovering how the world works through investigation, imagination, and experimentation.

We believe that it is important to develop the whole child through activities that foster cognitive, social, emotional, and physical growth.

We believe that a child thrives and learns when the child feels safe, loved, and respected by adults who care for them.

We believe it is the responsibility of early childhood educators and caregivers to create an environment of people and experiences within which children who are philosophers, scientists, and poets in the making, will thrive to maximize their fullest possible potential.

We believe the family is the source of security and meaning for a child. We want Palcare to be a helpful support to families through convenient hours, excellent education and care, and good communications.

We believe it is our job to create a non-institutional environment and a community of friends (children, parents and teachers) who know and care about one another.

Open Monday-Saturday with extended day and evening hours.

[www.palcare.org](http://www.palcare.org)

License Numbers: 410518635, 410518636

The Palcare Mission is to provide quality child care and education and to advocate for the changing needs of children and families.

Our vision is to fill the critical need for quality early education and child care for families with changing, unusual, demanding and extended work schedules. We provide quality, flexible, night-and-day education and care for children of all socio-economic levels who are aged 3 months to 5 years old. In order to actualize this vision and to achieve our mission, we endeavor to:

- Sustain and build quality partnerships with SFIA & other employers with traditional and nontraditional work schedules
- Provide extended hours and flexible child care to serve families with non-traditional schedules
- Strive to retain the best teachers by providing continuing education opportunities and training and offering a competitive salary and benefits package
- Maintain a balance of quality care for children, competitive compensation for teachers and affordability for our working families

## WHO WE SERVE

Palcare serves families from throughout the Bay Area. We are proud that our children and staff reflect the rich ethnic, racial, cultural and socio-economic diversity of the region.

### Priority Enrollment

Enrollment is open to the general public with priority given to our founding partner, the San Francisco Airport, siblings and other community partners.

### Tours

Palcare tours are offered twice monthly on the first and third Thursdays of each month at 9:00 AM, 10:00 AM and 5:00 PM. After touring Palcare you can join our wait list for a non-refundable fee of \$50.

### Wait List—How Long Will It Take?

Time on the wait list will vary depending on the family schedule needed and space available in the program. Children will be enrolled throughout the year as openings become available. Spaces will be offered based on priority on the wait list, age of the child and needs of the program.

We have a full-time Enrollment Director dedicated to enrolling children throughout the year as openings occur. Evening and weekend enrollments usually require much less time on the waiting list when compared to prime daytime hours. Because of the unique individual variations in circumstances and potential schedules, we are unable to predict how long a child might be on the waiting list.



## TUITION

Palcare uses a graduated tuition rate system based on the age of the child and the number of hours enrolled. This means that as you use more hours the cost per hour per child decreases. Family tuition is calculated based upon the total number of hours enrolled per month, and the age of each child.

A per child registration fee is required upon enrollment and annually thereafter for each child. For more information please speak with our office staff.

### Financial Assistance

Palcare contracts with the California Department of Education to provide tuition subsidies for families meeting the low-income and need criteria determined by the State. As additional funding permits, other forms of scholarship assistance for low-income families may be available.

## HOURS

Monday through Friday 6:00 AM to 11:00 PM  
Saturdays 8:00 AM to 11:00 PM

Palcare is committed to working with families and providing flexible and extended scheduling to meet the challenges of non-traditional or changing work schedules.

### Add on Hours

We provide enrolled families with the flexibility to meet short term extended schedule needs by requesting additional hours when needed. The “Adds” are provided on a first come first serve and space available basis.

